

MANAGEMENT COMMITTEE MEETING
FAIMEADOWS HOMEOWNER'S ASSOCIATION
December 12, 2023
CLUBHOUSE
4:00 PM

COMMITTEE MEMBERS:

Kathy Taufer, Chairperson
Jen Christ Johnson, Vice Chairperson
Annette Naccarato, Secretary/Treasurer
Kelsie Bowler, Member at-large (excused)
Derek Rhodes, Buildings and Grounds

MANAGEMENT & EMPLOYEES:

Dave Matheson M&M Management
Jordan Andrews M&M Management
Mika-Fairmeadow Employee
Mark – Employee (excused)

Established a quorum with the stated members above. Meeting called to order at 4:01 p.m.

I. APPROVAL OF THE MINUTES November 2023

After committee review of the minutes, Jen Christ Johnson made a motion to approve the November minutes and Derek Rhodes 2nd the motion. The vote was unanimous to approve.

II. APPROVAL OF THE FINANCIAL REPORT for November 2023

After committee review of the financials, Annette Naccarato made a motion to approve the November financials and Jen Christ Johnson 2nd the motion. The vote was unanimous to approve.

III. MANAGER'S REPORT

A. Report from Jordan & Dave on the following:

- 1 Have we received bids for the men's bathroom remodeling?
There are now two bids for the bathroom, and we will be moving forward with the 2nd bid that was approved by the committee.
- 2 Have we heard anything about the sign at the back gate?
The sign has been approved by the committee and has now been ordered and will be installed when completed.
- 3 Have the gutters been cleaned?
They are all now cleaned and finished.

IV. DISCUSS THE ANNUAL MEETING

A. Approve the letters that are going out in January 2024

1. Official Notice Letter

The committee reviewed and approved the letter that will be sent out and established a new date for the meeting that works best for everyone.

2. Agenda for the Annual Meeting

A draft of the agenda was reviewed and will be finalized and approved at the January meeting.

V. BUILDING AND GROUNDS

Derek has been walking the property to see which units have more than one doormat that could become an issue for the common area. The issue of snow removal and tripping hazard. The owners of those units will be sent a notice to comply.

VI. HOA WEBSITE – Report from Jordan

Jordan will put the final information for the annual meeting on the website when it's finalized.

VII. OTHER BUSINESS

A. Report from Kathy on where we stand with the CC&Rs being sent for approval.

Kathy reported we now have it back from the attorney and a final review is in the process before it's approved and completed.

VIII. EXECUTIVE MEETING

IX. ADJOURN MEETING

Meeting was adjourned at 4:37

Minutes taken by: Annette Naccarato, Secretary