

Dear Fairmeadows Homeowners:

In August we sent out a letter telling all homeowners about the new change in management that was made in Fairmeadows. M&M Management has now provided us with three (3) different options to pay your HOA fees every month. It is appreciated and required for each unit owner to keep his assessment obligations current. The monthly assessments are due on the 1<sup>st</sup> day of the month and considered late if not paid by the 10<sup>th</sup> of the month. If any assessments are late they are subject to fines and penalties as per the CC&Rs.

**HERE ARE THE THREE (3) WAYS THAT YOU CAN PAY YOUR MONTHLY ASSESSMENT:**

1. You may pay by personal check made out to **Fairmeadows** and personally deliver it to the Clubhouse office or mail it using the US mail to:

**Fairmeadows Homeowner's Association  
6880 South 775 East  
Midvale, UT 84047**

**NOTE: Checks for HOA fees or special assessments that are made out to M&M Management will not be accepted and you will be subject to late fees and penalties for any time delay and handling that may become necessary if the check is not made out correctly.**

2. You may also set up a reoccurring payment using your bank **BILL PAY SERVICE**, that is also sent via US mail, and it must be addressed as shown above in #1.

**NOTE: If you currently use BILL PAY at your respective bank for your HOA assessments, please check your records to verify that the address on file at the bank matches the address above and that the (\$) amount you are paying is for the current monthly assessment. This will also be necessary the first of each year as the assessment amount could change. Payments must be made to Fairmeadows Homeowner's Association. The same note applies here that is found in #1 above.**

3. The most secure, efficient and immediate method of payment is to use the **ACH transfer** method of payment. This requires you to have registered your email address with the office. If you have not registered your email with the office, regardless if you use the ACH transfer method, the Management Committee strongly urges you to register with the office if we need to get ahold of you in a timely manner. You may register your email by contacting M&M Management at 801-566-1411, ext. 1, or contacting Keri in the office at 801-561-4151. Either of these numbers can help you set up your payment via ACH transfers.

Each homeowner has the responsibility every month to assure that the amount that is paid for the HOA fees or a special assessment is the **CORRECT** amount (as per instructions outlined above). Neither M&M Management or the Fairmeadows Homeowner's Association will be responsible for incorrect amounts or a payment lost in transit via US Mail or Bill Pay and is the owner's responsibility to research any problems.

Sincerely

The Management Committee